**University of Iowa Daily Pre-Hot-Work Checklist**

A daily pre-hot-work check shall be conducted and this checklist completed prior to hot work to ensure that all equipment is safe, and hazards are recognized and protected. The completed checklist shall be kept at the hot work site during the work and maintained at the work site for a minimum of 48 hours after the completion of the hot work. The completed checklist shall be available upon request.

Confirm all the following:

* Hot work equipment to be used shall be in satisfactory operating condition and in good repair.
* Hot work site is clear (35 feet away) of combustibles or combustibles are covered/protected.
* Exposed construction is noncombustible materials or, if combustible, then covered/protected.
* All openings and penetrations are protected.
* Floors are kept clean of all debris and combustibles.
* Exposed combustibles are not located on the opposite side of partitions, walls, ceilings or floors.
* Fire watches, where required, are assigned. See the University of Iowa Hot Work Policy at: [riskmanagement.fo.uiowa.edu/hot work](file:///%5C%5Ciowa.uiowa.edu%5Cshared%5Criskmgmt%5CRisk%20Management%5CHot%20Work%20Program%5C2024-25%20Hot%20Work%20Policy%20and%20Permit%20changes%5Criskmanagement.fo.uiowa.edu%5Chot-work) for fire watch information.
* Actions have been taken to prevent accidental activation of fire sprinkler equipment in compliance with 2024 IFC Sections 3504.1.8 and 3504.1.9
* Fire extinguishers and fire hoses (where provided) are operable and available.

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of person completing this checklist: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed Name of person completing this checklist: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**